

City of Lincoln Regular Board Meeting
November 9, 2015 - 7:00 P.M.
Lincoln Community Building, 122 E. Main Street
Minutes

The Board of Aldermen of Lincoln, Missouri, met on November 9, 2015 at 7:00 P.M., at the City Hall in Lincoln, Missouri, where the following officials were present or absent as indicated:

	<u>Present/Absent</u>
Troy Bartley, Mayor	Present
Janice Swearngin, Alderwoman	Present
John King, Alderman	Present
J. D. Johnson, Alderman	Present
Rowena Lietzke, Alderwoman	Present

Others Present: Jack Lietzke, Sylvia Moore, Scott Vogler, Mike Gruhn, Paul Barbie, Loretta Szobodi, Katie Hollis, Jr. Eichler, Kevin Moore, Public Works Director Dustin Koll, Police Chief Mickey Mittlestadt and Deputy City Clerk Dawn Paul.

Mayor Bartley called the meeting to order at 7:01 P.M.

Opening Prayer: The opening prayer was given by J.D. Johnson.

Pledge of Allegiance

Agenda: A motion to approve the agenda with the addition of Bid Openings was made by Johnson and seconded by Swearngin. The motion passed with each member present voting Aye.

Minutes: A motion to approve the minutes of the October 9, 2015, regular meeting with corrections was made by King and seconded by R. Lietzke. The motion passed with each member present voting aye.

Bills: A motion to approve the November bills with additions was made by Swearngin and seconded by R. Lietzke. The motion passed with each member present voting aye.

Paul Barbee – Insurance: Mr. Barbee presented the council the 2016 property/liability MOPERM insurance proposal. The property/liability insurance has a \$26 increase from last year. He also informed the council that Mike Keith Insurance was offering Cyber Liability / Data Breach Response coverage and discussed prices and what was covered. A motion to accept the property insurance proposal was made by Swearngin and seconded by R. Lietzke. The motion passed with each member present voting aye.

Mr. Barbee also gave the council the health insurance prices for the year 2016. He commented that the prices were high due to the lack of young people purchasing insurance. He also discussed that the majority of the brand names plans were the same in price and offerings. The mayor mentioned as a saving to the city the possibility of having the employees pay part of the health insurance benefit. A motion to accept the proposed

health insurance of from Mike Keith Insurance for \$1,973.71 was made by Johnson and seconded by Swearngin. The motion passed with each member present voting aye.

Scott Vogler – MECO Engineering: Mr. Vogler addressed the council regarding the upcoming wastewater grant and the steps that would need to be taken according to the Handout, MO 1780 Guide 1 for the upcoming sewer project. The first step is the bond issue, which will be utilized to cover the cost of the project. Mr. Vogler recommends having the bond issue placed in the April election. Along with the bond issue there will need to be an income survey done by the GDBG (Community Development Block Grant) at a cost of \$2,000. There will need to be three public hearings and a fact sheet prior to the bond issue in April. A motion proposing to let Mr. Vogler know we will put the bond issue in the Election for the April ballot was made by King and seconded by R. Lietzke. The motion passed with each member present voting aye.

The preliminary engineer's report for the wastewater project has been approved.

To start the project, Rural Development will need the Application for Federal Assistance filled and the public hearing scheduled. A motion to move to submit the Application for Federal Assistance for the Waste Water Project was made by King and seconded by R. Lietzke. The motion passed with each member present voting aye.

The public hearing for the bond issue will take place on December 10, 2015 at 6:30 P.M.

Mr. Vogler suggests the city hire a project attorney and the MO1780 Guide 7~ Legal Service Agreement will need to be executed for the project.

A motion to allow the mayor to sign Water and Waste Eligibility Certificate was made by Swearngin and seconded by Johnson. The motion passed with each member present voting aye.

The ordinance/resolution, CP Guide 36 – Borrowers Certification, will need to be placed on the Agenda in December.

Jack Lietzke: Mr. Lietzke wanted to praise D.A.R. (Thomas Hart Benton Chapter, Daughters of the American Revolution) for the wonderful job on November 7, 2015 honoring the Vietnam Veterans for the 50th Anniversary of the Vietnam War.

Mike Gruhn: Mr. Gruhn addressed the council on business licenses. The city has sent him three letters with request to renew his delinquent business license. He feels that the city codes do not clarify the need for a business license. Mr. Gruhn feels that he has a privately owned shop which is not opened to the public and considers himself a landlord and should not need a license. Swearngin suggests the council have the city codes looked over and clarified. A motion to waive the license until the next time the business license is due and clarified was made by Johnson and seconded by Swearngin. The motion passed with the following vote: Aye – Johnson, Swearngin, R. Lietzke: Abstained – King.

Nathan Lines entered the meeting.

Mayor Bartley requested a recess. A motion to have a five minute recess was made by King and seconded by R. Lietzke. Mayor Bartley recessed the meeting.

Paul Barbee left the meeting.

Mayor Bartley reconvened the meeting at 8:34 P.M.

Park Improvement Projects: Swearngin wanted to remind the council that the park board would like to have designated capital improvement funds put in the budget for the 2016 year. The roof on the bleachers and the roof on the concession stand will both need to be replaced. The cost of both roofs will be approximately \$10,000.

Recycled Benches/Picnic Tables Media Event – November 20, 2015: The media event for the recycled benches/picnic table grant has been scheduled for November 20, 2015. The time and location will be published on Facebook and the website.

Reports: **Police Chief:** The Chief presented the council with the monthly Police Activity Report. He also informed the council three tablets were purchased in the amount of \$1,102 and was to have possession of the tablets by the end of the week. He also told the council, Lt. Green's police car will need tires this month.

Public Works Director: Koll informed the council that everything is looking good. Water inspection for the wells and water tower took place, and there will be written recommendations to paint the water tower and change the screen on the overflow. The wastewater draft testing will cost an additional \$3,200 yearly. The city should have the wastewater report from DNR in about 2 weeks. The lagoon has been sprayed for algae. Other topics during the report was that R. Lietzke requested the stage be moved for the Christmas Parade on December 12th, the holiday flags should be put out around Thanksgiving and that all the equipment was working with the exception of a flat tire on the tractor.

R. Lietzke wanted to let the public and council know the memorial bricks are specially priced for the Veterans at \$30 per brick.

City Clerk: Extreme Stiles was given until November 20, 2015 to renew the delinquent business license by Chief Mittlestadt.

A discussion on delinquent landlords from the March 2015 meeting was revisited. City Attorney Mr. Pilliard had mailed out "Demand for Payment" letters in March to several landlords, without response. Deputy City Clerk Paul requested to move the delinquent accounts to bad debt. A motion to move delinquent accounts from three landlords to bad debt was made by Swearngin and seconded by R. Lietzke. The motion passed with each member present voting aye.

Mayor Bartley would like the public to know how court is sitting financially.

Tax Abatement: It has been requested from Benton County Collector, Donna Hart, if the City would consider waiving the delinquent tax penalties and interest of \$2,260 for

113 Crescent Drive. The council postponed any decisions until the December meeting. A motion to postpone the tax abatement was made by King and seconded by R. Lietzke. The motion passed with each member present saying aye.

2016 Budget Rough Draft: The council reviewed the rough draft of the budget. One concern with the budget was with the Tri-Events fund for the Sesquicentennial and the Memorial Pump. Another concern was with capital improvement for the park. After a considerable discussion Johnson suggested a work session/special meeting in December to review and finalize the budget. Mayor Bartley will contact each council member with the date and time after he had a chance to review the budget again.

Mayor Bartley has cancelled the Mayors Christmas Tree Lighting due to the cost verses the attendance of the event.

Loretta Szobodi left the meeting.

Bid Openings: The single sealed bid was opened for the replacement of sewer lines. The bid was as follows: Do-rite Construction and Excavating - \$36,900. A motion to accept the bid from the sole bidder, Do-Rite Construction and Excavating, was made by King and seconded by Johnson. The motion passed with each member present voting aye.

A motion to adjourn was made by Johnson and seconded by R. Lietzke. The motion passed and Mayor Bartley adjourned the meeting at 9:28 P.M.

Dawn Paul, Deputy City Clerk

Approved _____

Troy Bartley, Mayor

Attest:

Barbara Johnson, City Clerk